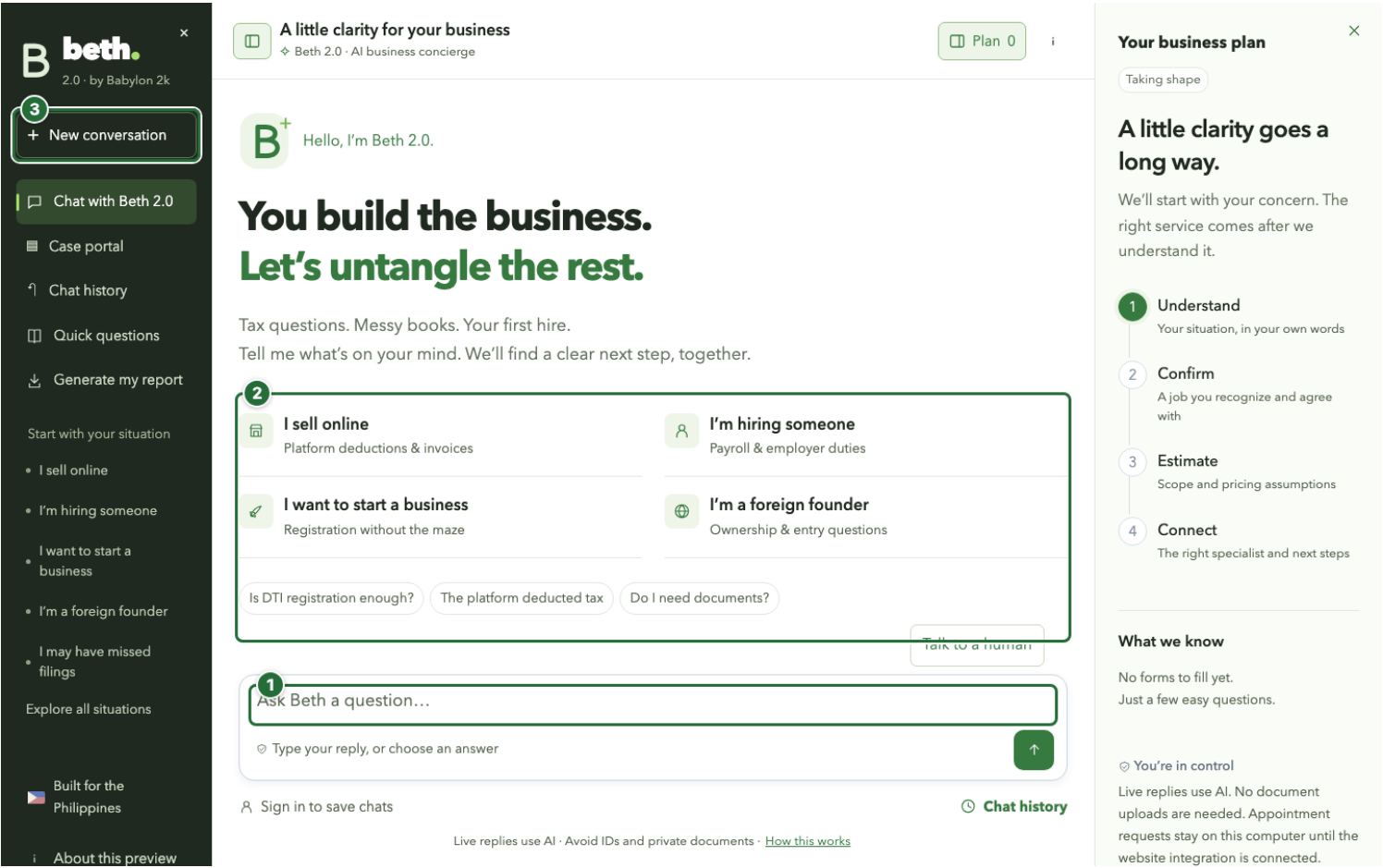


Beth 2.0 user guide

A practical walkthrough for SME owners and startup founders

Use Beth to turn a business concern into a clearer next step. Start with your own words, check the facts Beth has understood, review the proposed work and indicative budget, then decide whether to involve a specialist. This guide teaches the current local Beth 2.0 demo using a fictional founder account.



How to read the screenshots

Green numbered outlines identify the controls or information described in the steps. Each feature explains a practical benefit and a limit to keep in mind.

Current demo

Saved conversations and requests are local. Prices are indicative; appointments and human notifications are not connected to external services.

Your first five steps

- 1. Open Beth 2.0 and describe the issue that brought you here. You can try a question before signing in.
- 2. Sign in or create a local account when you want to save and return to the conversation.
- 3. Check your business details and confirm the proposed scope before using the estimate.
- 4. Review the specialist candidates and prepare only the records relevant to the job.
- 5. Save a consultation request or open a human case, then follow up through Chat history or the Case portal.

Find the feature you need

- | | |
|---|--|
| 1. Start with your business concern | 11. Download your Babylon 2k business report |
| 2. Create an account and sign in | 12. Request a preferred consultation time |
| 3. Explain the facts in your own words | 13. Review requests and keep a tentative calendar reminder |
| 4. Ask quick questions and inspect the sources | 14. Search and reopen a saved conversation |
| 5. Confirm the work you actually need | 15. Delete a conversation you no longer need |
| 6. Correct a detail and refresh the plan | 16. Ask a human specialist to take over |
| 7. Understand the indicative package price | 17. Continue a conversation after the specialist joins |
| 8. Check the assumptions and exclusions | 18. Track the open case and review proposed work |
| 9. Compare specialists and inspect their profiles | 19. Give the conversation more room |
| 10. Prepare the records that matter for the job | 20. Check the AI connection or use a guided preview |

1 Start with your business concern

Why it helps you Get useful direction without first knowing which accounting or tax service to buy.

B

beth.

2.0 · by Babylon 2k

3

+ New conversation

Chat with Beth 2.0

Case portal

Chat history

Quick questions

Generate my report

Start with your situation

I sell online

I'm hiring someone

I want to start a business

I'm a foreign founder

I may have missed filings

Explore all situations

Built for the Philippines

About this preview

A little clarity for your business

Beth 2.0 · AI business concierge

Plan 0

B⁺

Hello, I'm Beth 2.0.

You build the business.

Let's untangle the rest.

Tax questions. Messy books. Your first hire.

Tell me what's on your mind. We'll find a clear next step, together.

2

I sell online

Platform deductions & invoices

I'm hiring someone

Payroll & employer duties

I want to start a business

Registration without the maze

I'm a foreign founder

Ownership & entry questions

Is DTI registration enough?

The platform deducted tax

Do I need documents?

Talk to a human

1

Ask Beth a question...

Type your reply, or choose an answer

↑

Sign in to save chats

Chat history

Live replies use AI · Avoid IDs and private documents · [How this works](#)

Your business plan

Taking shape

A little clarity goes a long way.

We'll start with your concern. The right service comes after we understand it.

1 Understand

Your situation, in your own words

2 Confirm

A job you recognize and agree with

3 Estimate

Scope and pricing assumptions

4 Connect

The right specialist and next steps

What we know

No forms to fill yet.

Just a few easy questions.

You're in control

Live replies use AI. No document uploads are needed. Appointment requests stay on this computer until the website integration is connected.

1 Describe your concern 2 Choose a situation 3 Start another conversation

- 1. In highlight 1, type your concern and select the send arrow. For example: I sell online and do not understand the tax deductions.
- 2. Use a situation shortcut in highlight 2 if you prefer a starting point. Scroll the conversation area for more situations.
- 3. Use New conversation in highlight 3 to start a separate issue. Signed-in chats are saved before switching.

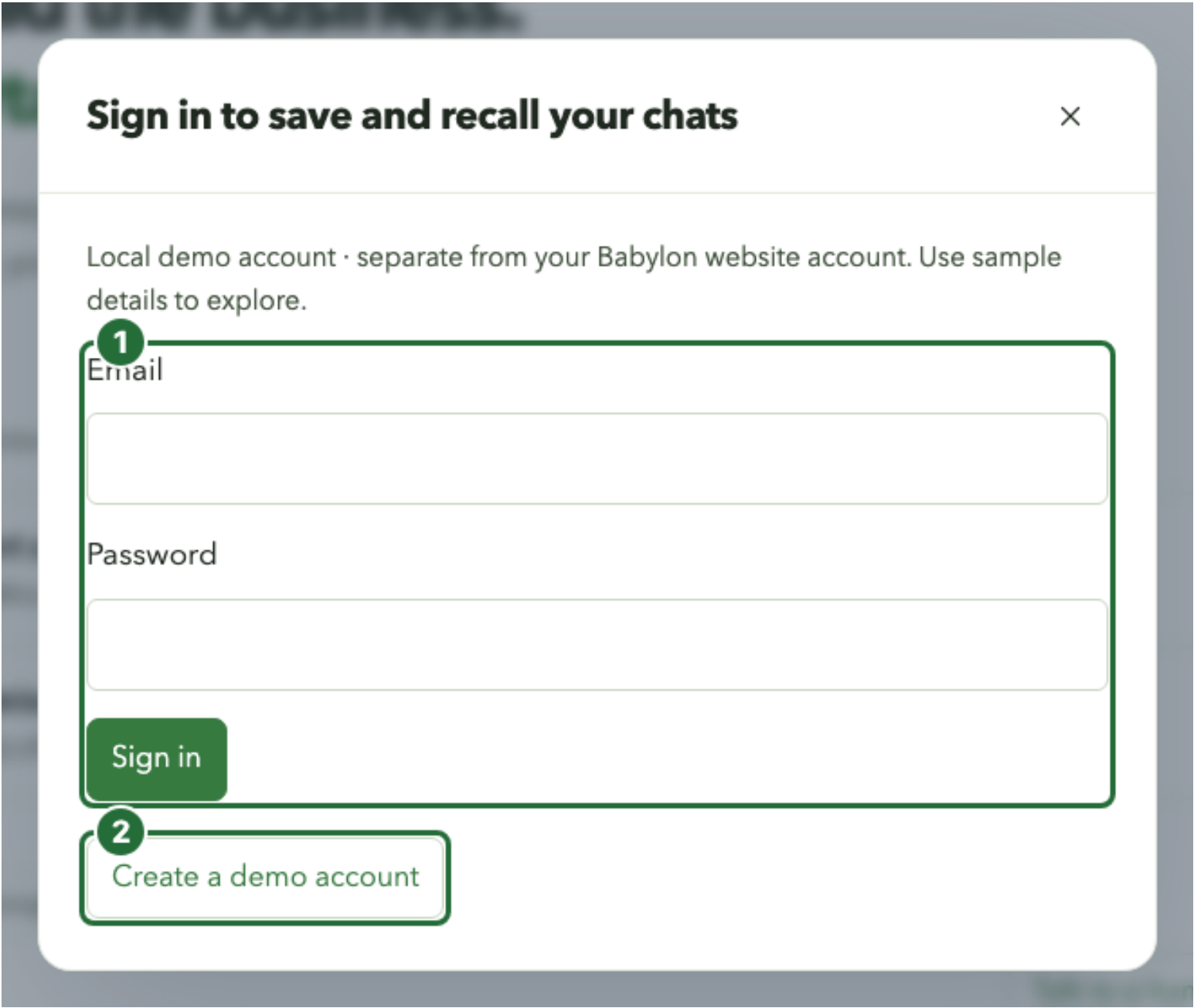
Keep in mind Shortcuts cover setup, online selling, hiring, foreign entry, missed filings and annual reports. Explore all situations adds books, tax status, closure and cash planning.

Babylon 2k Beth 2.0 user guide 2 October 2026

3

2 Create an account and sign in

Why it helps you Keep your conversations, business details and requests together so you can return without starting again.



1 Sign in to your local account 2 Create an account instead

- 1. Select Sign in to save chats beneath the message box. Enter your existing local email and password in highlight 1, then select Sign in.
- 2. For first use, select Create a demo account in highlight 2. The next page shows the account creation form.
- 3. To sign out later, open Chat history, choose My account and select Sign out.

Keep in mind This local demo account is separate from a Babylon website account. The shared sample login is demo@babylon2k.example with password BethDemo2026! Use your own account for conversations you want to keep separate.

2 Create an account and sign in continued

Why it helps you Keep your conversations, business details and requests together so you can return without starting again.

Create a local demo account

Local demo account · separate from your Babylon website account. Use sample details to explore.

1

Display name

Guide Founder

Email

founder@example.test

Password

.....

Create demo account

2

I already have a demo account

1 Name email and password 2 Already registered

- 1. Enter a display name, email and password of at least 10 characters in highlight 1. Select Create demo account to finish.
- 2. Already registered? Select I already have a demo account in highlight 2 to return to the sign-in form.

Keep in mind This local demo account is separate from a Babylon website account. The shared sample login is demo@babylon2k.example with password BethDemo2026! Use your own account for conversations you want to keep separate.

3 Explain the facts in your own words

Why it helps you Spend less time answering repeated questions and see which details Beth has understood.

1

Business structure

Sole proprietor

BIR registration

Yes

Monthly activity

Up to 100 entries

Account allowance

1-2 accounts

Location allowance

One location

Record quality

Organized and up to date

Business location

Cebu

2

Monthly entries

80

Bank/payment accounts

1

Operating locations

1

Payroll employees

0

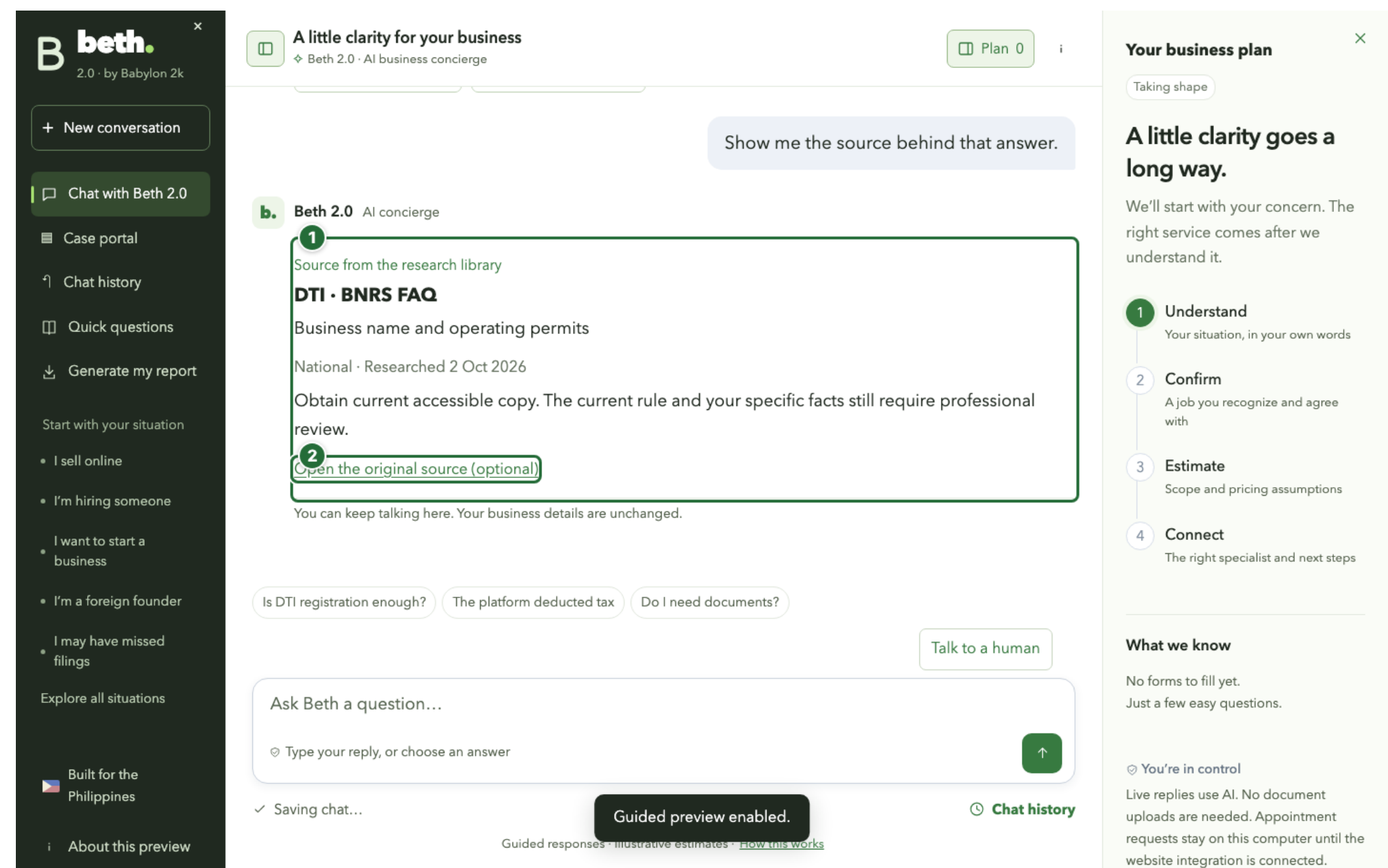
1 Facts extracted from the founder paragraph 2 Monthly entries captured without a long form

- 1. Give the facts you already know: business type, location, workload, record condition and the help you need.
- 2. Check What we know in the Plan panel. The screenshot highlights the facts Beth extracted in 1 and the monthly entry count in 2. Beth can then ask for the next missing detail.
- 3. Say not sure when a detail is unknown. Use approximate counts and tell Beth when they are estimates.

Keep in mind The screenshot follows a real AI response to a fictional Cebu founder with 80 monthly accounting entries. Avoid identification numbers, passwords and private documents in the chat.

4 Ask quick questions and inspect the sources

Why it helps you Understand the basis of an answer before deciding whether it applies to your business.



1 Inspect the source and its scope 2 Open the original reference

- 1. Select Quick questions in the left panel, choose a question chip beneath the conversation, or type your own question.
- 2. Select a cited source. In the source-library view, highlight 1 shows the document, jurisdiction and review status; highlight 2 opens the original reference.
- 3. With live AI, source links may open the original page directly. Ask Beth to clarify how the guidance applies to your situation.

Keep in mind This screenshot uses the built-in guided FAQ library. Sources help you check an answer; they do not turn a draft reply into a professional opinion or a guaranteed compliance decision.

5 Confirm the work you actually need

Why it helps you Avoid paying for a package built around misunderstood facts or unnecessary work.

b. Beth 2.0 AI concierge

Here’s what I think you need.

Keep your books reconciled and your agreed filings supported by clear evidence.

1

Business structure	Business location
Sole proprietor	Cebu
Monthly activity	Record quality
Up to 100 entries	Organized and up to date

- Reconcile one business’s books each month
- Prepare the agreed filing schedule with CPA review
- Provide monthly financial reports and completion evidence

Does this describe the help you’re looking for?

2

Yes, that sounds right

Let me adjust a detail

1 Check the business facts 2 Confirm the scope

1. Review the business facts in highlight 1 and the proposed work described above them. Scroll upward if needed.
2. Select Yes, that sounds right in highlight 2 when the facts and scope match your needs.
3. If something is wrong, choose Change a detail or tell Beth the correction before confirming.

Keep in mind Confirming the scope creates a starting point for the estimate. It does not accept a paid engagement or confirm that all compliance requirements have been checked.

6 Correct a detail and refresh the plan

Why it helps you Keep the budget tied to your actual business as counts, records or requirements change.

Business structure

Sole proprietor

Business location

Cebu

Monthly activity

1Up to 100 entries

Record quality

Organized and up to date

2Apply changes

1 Correct the workload 2 Apply the changes

- 1. Select Edit under What we know or choose Change a detail in the chat.
- 2. Update the relevant field in highlight 1 and select Apply changes in highlight 2.
- 3. In live AI mode, you can also type a correction such as Actually, it is 200 entries each month. Reconfirm the revised scope before relying on the refreshed estimate.

Keep in mind Changing workload or business facts can invalidate the earlier quote. Check that the new details have been understood and that the revised estimate uses them.

7 Understand the indicative package price

Why it helps you Get a working budget and understand the jobs it pays for before arranging a consultation.

1

⌘ Indicative range · not a firm quote

Everyday business care

₱10,000-₱14,500

per month

2

Monthly bookkeeping Ledger and reconciliation; complex inventory excluded	₱6,339-8,761
Income tax return assistance Reviewed return and filing evidence if engaged	₱1,024-1,618
VAT or percentage tax assistance Reviewed return and submission evidence	₱1,319-2,219
Withholding return assistance Return and certificates within stated scope	₱1,318-1,902

Babylon 2k pilot estimate Pilot 0.1 · 2026-10-02. Based on assumed delivery and review effort, not an approved rate card or a national average. Professional fee estimates only. Government fees, taxes, penalties, contributions, notarial/courier/travel costs, software and other third-party expenses are separate. Fee-tax treatment must be confirmed before a binding offer.

Always separate: professional fees, taxes, penalties, government charges and third-party costs. No completion date is promised before documents and dependencies are checked.

1 Indicative range and billing period 2 What the package pays for

- 1. After scope confirmation, read the peso range and billing period in highlight 1.
- 2. Review the work items and their purpose in highlight 2. Check whether the charge is monthly, one time or per project.
- 3. Tell Beth about omitted work, extra entities, backlog or higher volume so the scope can be revised.

Keep in mind Prices are indicative demo estimates. Professional fees, taxes, penalties, government charges and third-party costs are separate. A specialist must confirm scope, fees and timing before work begins.

8 Check the assumptions and exclusions

Why it helps you Spot the limits of a package early and avoid confusing a basic monthly fee with every service your business needs.

1

What this estimate assumes

- One entity, up to 100 entries/month, two accounts, clean records; one agreed quarterly return in each of three families

Separate: Annual close and annual ITR, payroll, inventory valuation, historical cleanup and independent audit

We can refine the budget as you confirm counts and completed work. A professional checks the proposed scope before work begins.

1 Check inclusions and exclusions

1. In the Plan panel, select View assumptions beneath the estimate.
2. Scroll the window to What this estimate assumes, highlighted here. Check workload, entities, records and included filing scope.
3. Read Separate and any optional work. Ask whether annual work, payroll, cleanup or additional accounts need another line item.

Keep in mind The screenshot shows one example package. Its allowance and exclusions are not universal; use the assumptions attached to your own current estimate.

9 Compare specialists and inspect their profiles

Why it helps you Arrive at the first professional conversation with a shortlist and a clear explanation of the work you need.

1

MA

Mary Ann Atillo Vaflor

4Yr Finance or Adequate Exp.
Cebu City, Cebu, Philippines

P100/hour · published directory rate

Published Cebu location. Service specialty, active credentials, remote service and availability still need confirmation.

2

Select specialist & arrange consultation

[View published listing](#)

1 Compare location qualification and directory rate 2 Select a specialist for the fit check

- 1. Choose Find a suitable specialist after the estimate, or ask Beth to recommend candidates.
 - 2. Compare the qualification category, location and listed hourly rate in highlight 1. Use View published listing to open that exact profile.
 - 3. Choose the candidate with Select specialist & arrange consultation in highlight 2. Beth prepares the fit-check brief; this selection does not confirm a meeting.
- Keep in mind** These are preliminary candidates from the published Babylon directory. Specialty, active credentials, availability and fit still need confirmation. A listed hourly rate is different from the package price.

10 Prepare the records that matter for the job

Why it helps you Know what to gather before meeting a specialist and reduce avoidable back-and-forth.

b. Beth 2.0 AI concierge

Let’s make the first conversation useful.

Your draft fit-check brief for Mary Ann Atillo Vaflor includes the situation, facts you confirmed and proposed scope. It asks whether the published candidate can provide the required team or make the right referral.

✓ Brief prepared. You can request a preferred consultation time below; the specialist must still confirm availability.

You can prepare these later. Check a box to explore the admin stage:

1

☒ Registration details
Entity, registrations and relevant agency accounts

☐ Records for the agreed periods
Sales, expenses, account statements and prior balances

☐ Previous filings and evidence
Copies and submission or payment acknowledgements, where available

Demo checklist only. Do not enter IDs or upload personal records here.

2

Request a consultation

Generate my report

1 Prepare the relevant records 2 Request a consultation

- 1. After selecting a candidate, read the brief and job-specific checklist shown in the conversation.
- 2. Mark the relevant checkboxes, highlight 1, as a preparation reminder. Check the reasons printed beneath the items.
- 3. Use Request a consultation in highlight 2 when you are ready to discuss the scope and exact requirements.

Keep in mind Checkboxes record preparation status in the demo; they do not upload or verify documents. Share sensitive records only through the secure process confirmed for the engagement.

11 Download your Babylon 2k business report

Why it helps you Keep a readable summary to review later or use as the starting brief for a professional discussion.

1

BABYLON 2k

Business and accounting support

Business clarity report

Prepared by Beth 2.0 for Babylon 2k · Demo draft

I need help with my books

Business structure

Sole proprietor

Monthly activity

Up to 100 entries

Business location

Cebu

Record quality

Organized and up to date

₱10,000-₱14,500 per month

► Read the full report

2

Download Babylon 2k report

Print / save as PDF

Save chat

1 Report issued by Babylon 2k 2 Download or print the report

- 1. Select Generate my report in the left panel or beneath your fit-check brief.
- 2. Check the Babylon 2k issuer in highlight 1. Use Read the full report to expand the facts, scope, pricing assumptions and next steps.
- 3. In highlight 2, Download Babylon 2k report saves an HTML report. Print / save as PDF opens the browser print workflow; select Save as PDF there. Save chat preserves the conversation separately.

Keep in mind The report is a demo draft based on the current conversation. Generate an updated report after corrections; a downloaded earlier report does not update itself.

12 Request a preferred consultation time

Why it helps you Move from browsing to a focused discussion with your chosen specialist.

Request a consultation

Mary Ann Atillo Vaflor
[Open this specialist’s exact profile](#)

Choose your preferred time. The specialist’s availability and consultation fee need confirmation.

Preferred date and time · Philippines (UTC+8)

1

05/10/2026, 10:00 AM

Length

30 minutes

Format

Video call

What would you like to discuss?

Discuss monthly books, tax filing scope and the records to prepare. Sample founder walkthrough.

Saved under Guide Founder’s local demo account. No message is sent to the specialist.

2

Save appointment request

1 Choose a preferred Philippines time 2 Save a request rather than a confirmed booking

- 1. Choose a specialist, then select Request a consultation. Sign in if Beth asks.
- 2. Enter your preferred date and time in highlight 1, using Philippines time UTC+8. Choose 30 or 60 minutes, the meeting format and a short topic.
- 3. Select Save appointment request in highlight 2. Use the exact-profile link to inspect the selected specialist.

Keep in mind The current demo saves a request locally. It does not check a real appointment diary or send the request to the specialist. Availability, consultation fees and the meeting still require confirmation.

13 Review requests and keep a tentative calendar reminder

Why it helps you Keep the preferred time, specialist and discussion topic easy to find.

Babylon 2k · Appointment request

Mary Ann Atillo Vaflor

Oct 5, 2026, 10:00 AM · Philippines time

30 minutes · Video call

1

Requested – local demo only

Saved locally. The specialist has not received this request, and this is not a confirmed appointment.

Discuss monthly books, tax filing scope and the records to prepare. Sample founder walkthrough.

2

Live Chat with Specialist

3

Download tentative calendar entry

● Not live

Demo availability · if not live, leave a message.

Cancel request

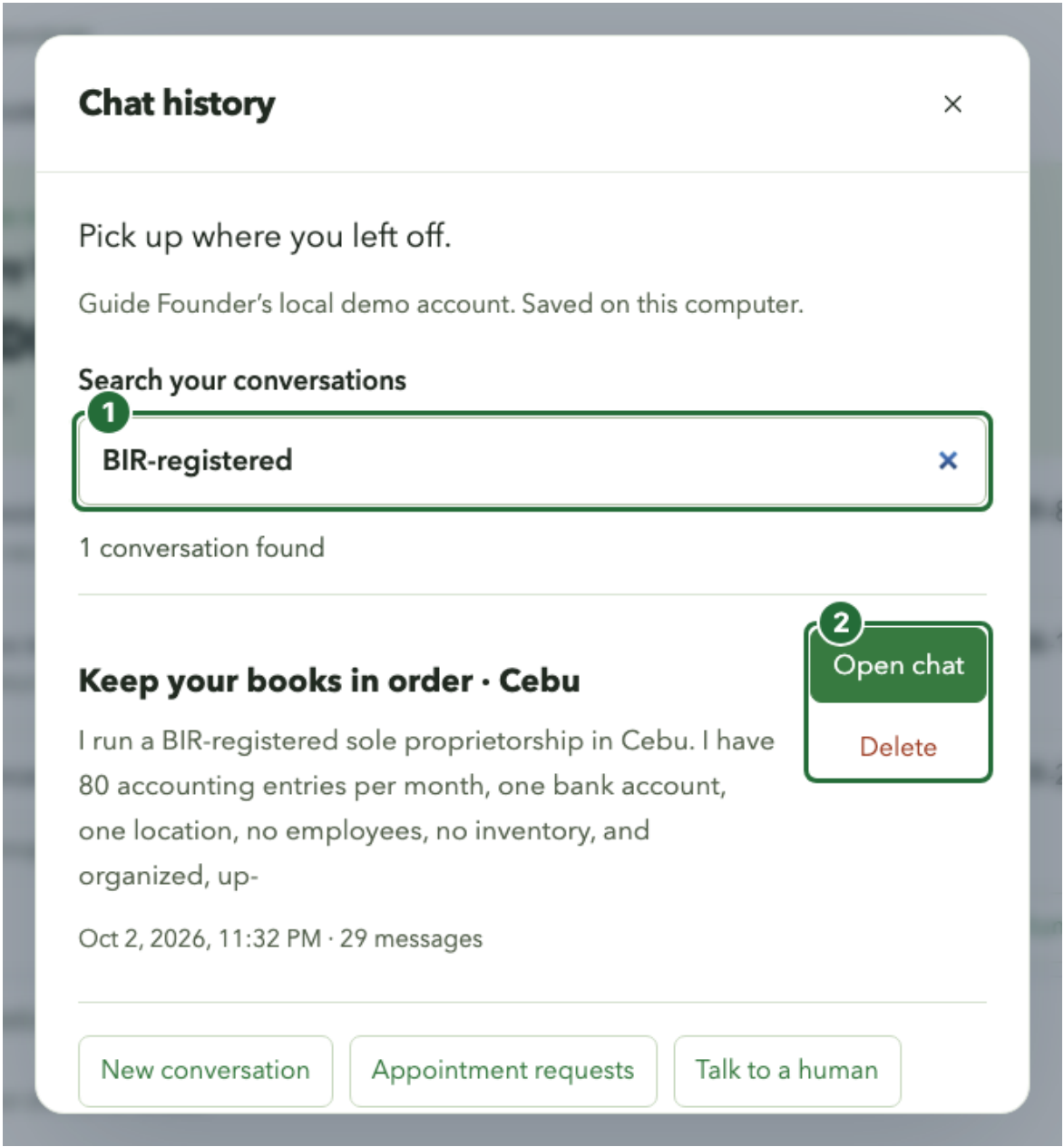
1 Check request status 2 Open the selected specialist handoff 3 Download a tentative calendar entry

- 1. Open Chat history, then select Appointment requests. Alternatively, use My account and My appointment requests from that history window.
- 2. Read the request status in highlight 1. Highlight 2 opens Live Chat with Specialist for that selected person.
- 3. Use highlight 3 to download a tentative calendar entry. Select Cancel request if you no longer want the saved request.

Keep in mind Requested is not confirmed. Importing the calendar entry does not book the specialist. The Live or Not live indicator reflects local demo presence, not verified Telegram availability.

14 Search and reopen a saved conversation

Why it helps you Return to an unfinished issue without repeating the business facts you already supplied.



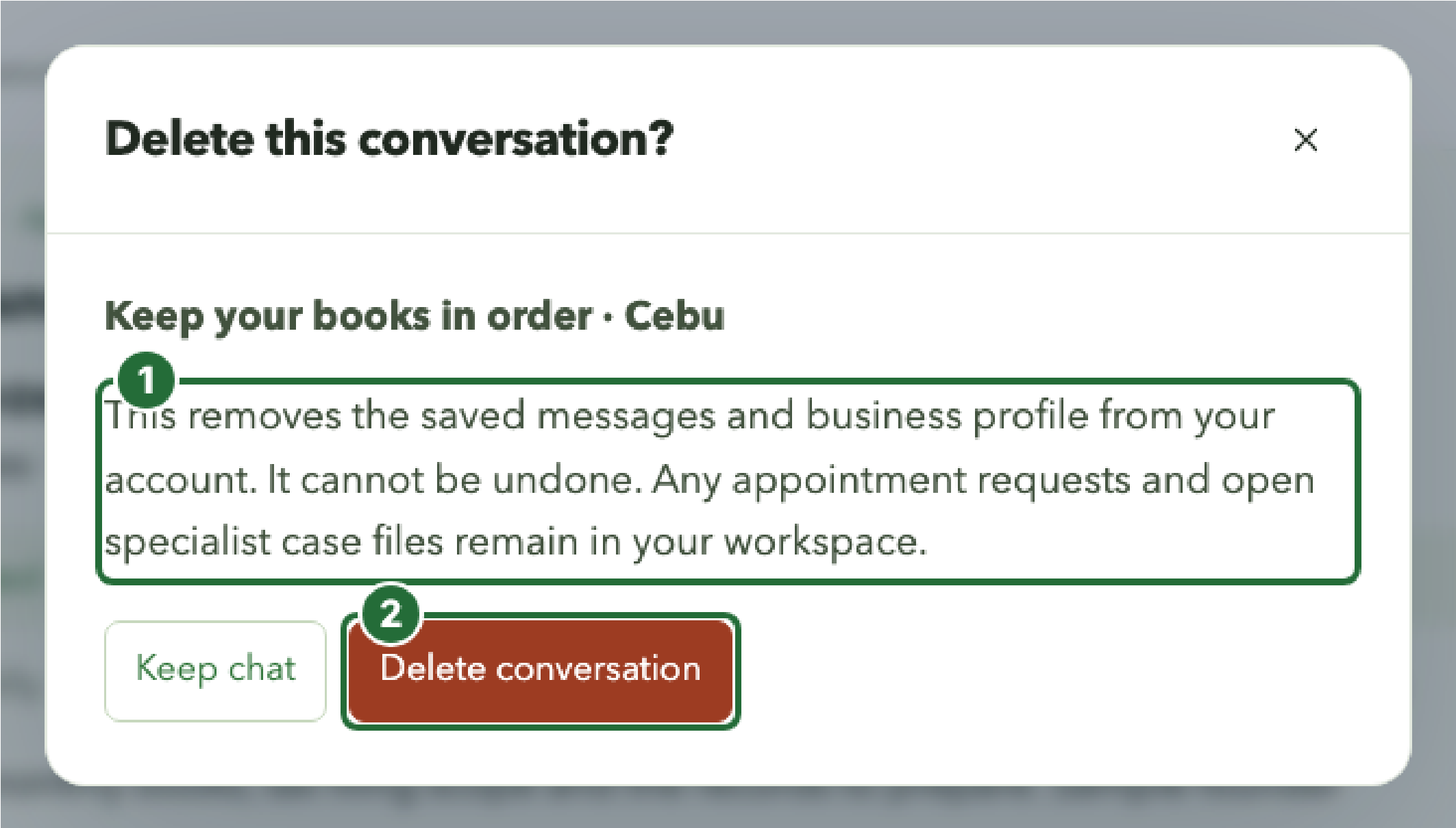
1 Find an earlier issue 2 Open or delete the saved chat

- 1. While signed in, select Chat history in the left panel or beneath the message box.
- 2. Search by a word from the conversation in highlight 1, such as Cebu, payroll or invoices.
- 3. Select Open chat in highlight 2. Review the restored details and use the continuation actions or ask a follow-up. Choose New conversation for a separate issue.

Keep in mind Signed-in conversations save automatically. Check the save status before closing the page; retry if it reports a problem. This local account stores its history on this computer rather than synchronizing across devices.

15 Delete a conversation you no longer need

Why it helps you Keep the saved history useful and remove old chat messages and business profiles from the account.



1 Understand what deletion removes 2 Confirm deletion only when you mean it

- 1. In Chat history, select Delete beside the conversation you want to remove.
- 2. Read the explanation in highlight 1 and confirm that you selected the right issue.
- 3. Select Delete conversation in highlight 2 to remove it, or Keep chat to return without deleting.

Keep in mind Deletion cannot be undone. It removes that saved chat and profile; related appointment requests and open specialist case files remain and must be managed separately.

16 Ask a human specialist to take over

Why it helps you Escalate the issue with the background already attached, instead of explaining everything again.

Speak to a human specialist

A case is created immediately for the chosen specialist. If they accept the live request, they can reply here. Otherwise, your contact and case brief stay in their jobs queue.

Choose the specialist

Mary Ann Atillo Vaflo · Cebu City, Cebu, Philippines

1

Not live

Demo availability. If not live, your case is kept for follow-up.

Published directory candidates. Detailed fit, credentials and actual availability still need confirmation.

Guide Founder

beth-guide-1790954123722@example.test

Phone / WhatsApp for follow-up (optional)

Preferred follow-up

Case portal

2

I agree to share my volunteered contact details, conversation and case brief with this chosen specialist in the local demo.

Email, WhatsApp and Telegram notifications are simulated; no external messages are sent. This request accepts no paid engagement.

3

Create case & request human

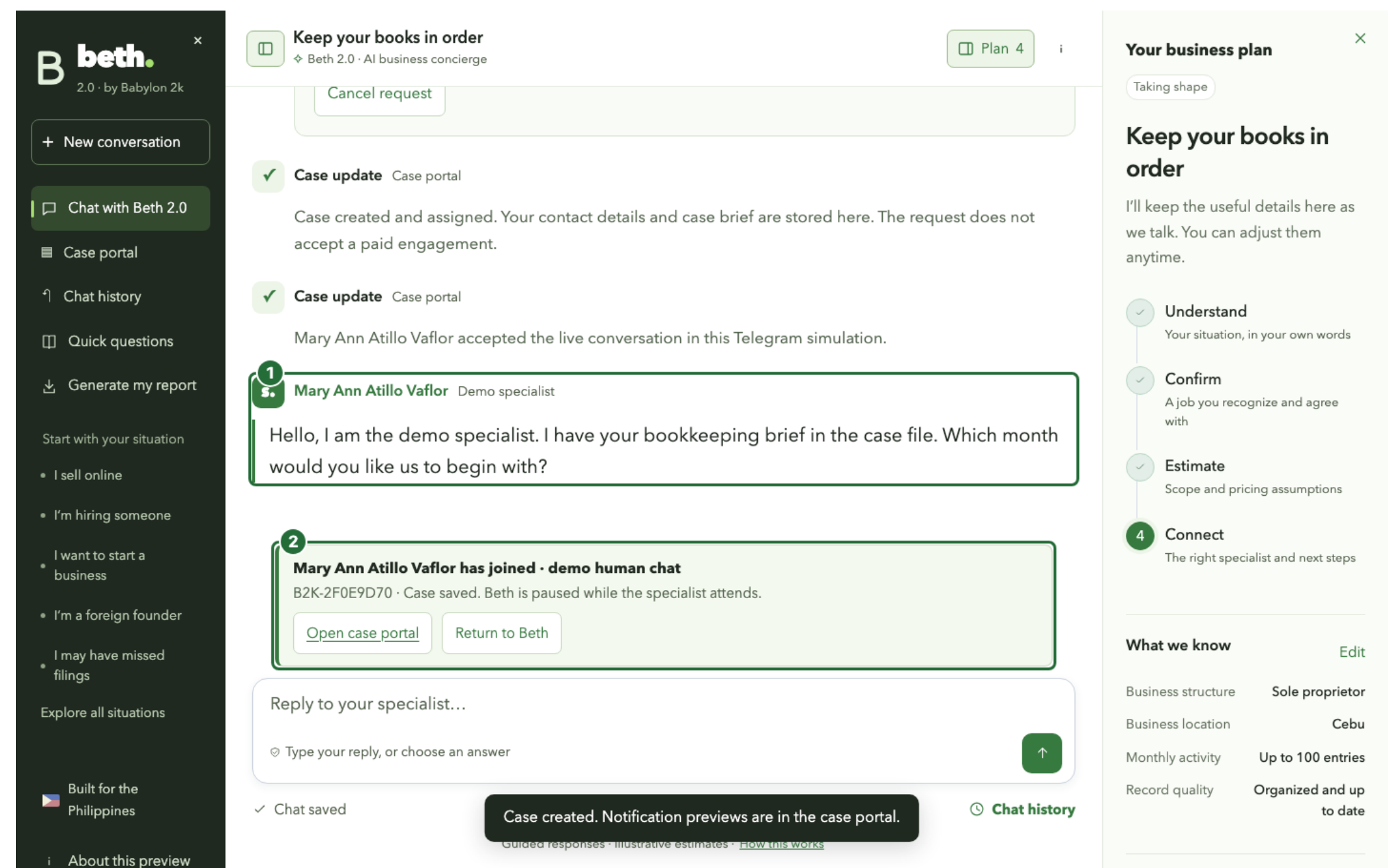
1 Check Live or Not live 2 Choose whether to share the brief 3 Create a case and request a human

- 1. Select Talk to a human beneath the message box or Live Chat with Specialist on an appointment request.
- 2. Check the chosen specialist and Live or Not live indicator in highlight 1. Add optional phone details and a follow-up preference.
- 3. Read and select the sharing consent in highlight 2, then Create case & request human in highlight 3.

Keep in mind The case is retained even when nobody accepts the live request. Email, WhatsApp and Telegram alerts are simulated in this demo; no external notification is sent. No paid engagement is accepted by this action.

17 Continue a conversation after the specialist joins

Why it helps you Discuss the next step with a person in the same conversation while keeping the case brief available.



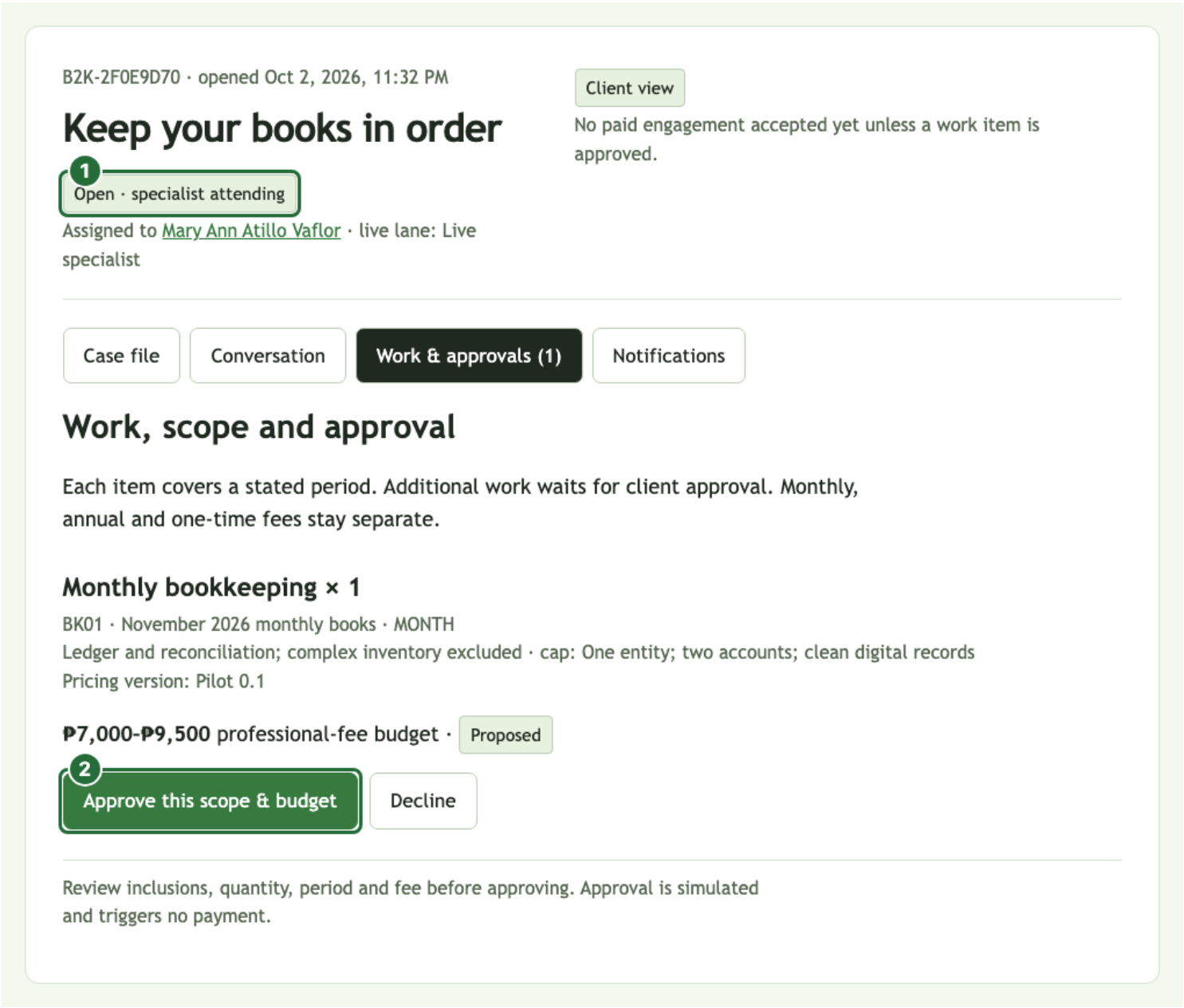
1 A clearly identified demo human reply 2 Live case reference and return to Beth

- 1. Wait for the specialist to accept the request. A Live indicator alone does not mean somebody has joined.
- 2. Read the distinct specialist reply in highlight 1. Type your reply in the same message box; Beth is paused during the active human chat.
- 3. Use the case reference or Open case portal in highlight 2 to follow up. Select Return to Beth when you want the AI conversation again.

Keep in mind The screenshot demonstrates a human reply sent through the local demo portal. It is not a real accountant or Telegram conversation. Unaccepted live requests fall back to a saved follow-up case after two minutes.

18 Track the open case and review proposed work

Why it helps you Keep the conversation, scope and new work attached to one case rather than scattered across messages.



1 Follow the case status **2** Review and approve proposed additional work

- 1.** Select Open case portal on the human handoff, or Case portal in the left panel. Choose the case and use the Client view in this demo.
- 2.** Check the case status in highlight 1 and use the available tabs to review the brief, messages and work items.
- 3.** When a specialist has proposed additional work, review its period, price and scope before selecting Approve this scope & budget in highlight 2. Use the case conversation to ask for clarification.

Keep in mind Client and specialist views are simulated within the same local account. Approval updates the demo work record; it does not collect payment or establish a production service agreement. The specialist creates the proposed work item first.

19 Give the conversation more room

Why it helps you Make long conversations easier to read on a laptop, smaller screen or projector.

1

Keep your books in order

Beth 2.0 · AI business concierge

2

Plan 4

✓

Case update

Case portal

Mary Ann Atillo Vaflor accepted the live conversation in this Telegram simulation.

s.

Mary Ann Atillo Vaflor

Demo specialist

Hello, I am the demo specialist. I have your bookkeeping brief in the case file. Which month would you like us to begin with?

✓

Case update

Case portal

Additional work proposed: Monthly bookkeeping for November 2026 monthly books. Client approval is required before work starts.

✓

Case update

Case portal

The founder returned to Beth. The specialist can still follow up in this case portal.

Is DTI registration enough?

The platform deducted tax

Do I need documents?

Talk to a human

3

Ask Beth a question...

Type your reply, or choose an answer

↑

✓ Chat saved

Case created. Notification previews are in the case portal.

🕒 Chat history

Guided responses · Illustrative estimates · [How this works](#)

1 Reveal the navigation again 2 Reveal your business plan again 3 Use the wider chat space

- 1. Use the panel icon in highlight 1 to hide or reveal the left navigation.
- 2. Use Plan in highlight 2 to hide or reveal the business plan on the right. Each panel can be controlled independently on a wide screen.
- 3. With both panels hidden, highlight 3 shows the wider message area. On a phone, panels open as overlays; close one to return to chat.

Keep in mind Hiding a panel changes the layout only. It does not delete the conversation, business details or estimate.

20 Check the AI connection or use a guided preview

Why it helps you Check whether live replies are connected, or keep exploring Beth with prepared sample responses.

Live replies

Connected replies respond to your own questions. AI settings show the provider, model and connection status.

Guided preview

Prepared sample responses let you explore the journey, profile and packages before connecting live replies.

How to use it

- 1. Open AI settings.** Use About this preview, the information icon, or How this works in Beth chat.
- 2. Check the connection.** When live replies are available, the settings show the connected provider and model.
- 3. Choose your mode.** Select Use the guided preview for sample responses. Return to AI settings to reconnect live replies.

Keep in mind Your Beth account saves your workspace. Connecting an AI provider is a separate setting and requires a provider API key. Provider usage has separate billing. Keep your key private; Disconnect removes the connection.

[Open Beth chat](#)

What the current demo does

Saved locally

Accounts, chats, interview records, consultation requests and case tickets use the local demo backend. They are not a production Babylon website account or a cross-device service.

Professional confirmation

Beth helps clarify the work and produces indicative budgets. A professional must confirm applicability, specialist fit, scope, final fees and dates. A report or scope confirmation is not a tax filing or accepted paid engagement.

Human and appointment integrations

The guide shows the intended user flow using saved local requests and simulated specialist actions. Real diary booking and external Telegram, email and WhatsApp delivery are not connected.

Screenshot examples

Screenshots use a fictional founder account. The business-details screenshot follows a real AI reply; source-library and later package screens use the built-in guided preview. The human reply is a local portal simulation. Dates, prices, names and availability shown are examples of the captured state.

Open the local demo

Beth chat

http://127.0.0.1:8765/Beth_2_0.html

Case portal

http://127.0.0.1:8765/Babylon_2k_Client_Portal.html

Searchable guide

http://127.0.0.1:8765/Beth_2_0_User_Guide.html